



2019/2020 Young Professionals of Nanaimo Elections of Officers Process & Timeline

Nominating Committee

Nominations for the election of Officers will be made by a committee (hereinafter referred to as the “Nominating Committee”) composed of the Vice-President, who will serve as Chair, the President, and a third member who will not be an Officer on the Executive Board.

The Executive Board will circulate to all members, a call for a volunteer to act as the third member of the Nominating Committee and such member who will then be selected by the Chair of the Nominating Committee and approved by the Executive Board.

November 28, 2018 – Call for Nominations, Call for Nomination Committee Member

At least 90 days prior to an election, the Nominating Committee will circulate to all members, a call for nominations for elected offices. This call for interest will outline for each Executive Board position, details as to the role, expected time commitments, and any other prerequisites which may be set from time to time by the Executive Board;

December 28, 2018 – Submission Deadline to Stand for Office

Members interested in being nominated will, at least 60 days before an election, provide to the Nominating Committee written consent to stand for office and may submit background information along with their names;

January 17, 2019 – Nomination Approval Deadline

The Nominating Committee will then, at least 40 days before an election, approve those proposed nominees which the Nominating Committee considers, in its sole discretion, suitable for office;

January 24, 2019 – Notice of the Upcoming Elections

The Nominating Committee will then, at least 30 days before an election, provide the members with a notice of election, together with the names and background information of the approved nominees for election to the Executive Board.

February 28, 2019 – Elections

Elections of Officers will be conducted electronically at least one month prior to the end of the Fiscal Year (March 31, 2019)

April 3, 2019 – Election Results Announced

Elections results announced at least 30 days prior to the Annual General Meeting

May 3, 2019 – 2019 Annual General Meeting